School Group Trip Planner

Groups Table

* School Name
* Group Name
* Location
* Dates of Travel
* Open Registration Date
* GMR Number
* Director
* Director Email
* Total Travelers
* Bus Supplier
* Total Number of Buses
* Bus Charter (Contract) Number
* Bus Cost
* Bus Deposit Paid Date
* Bus Deposit Amount
* Group Contract Sent (yes or no)
* Group Contract Signed (yes or no)
* PlanEars Workshop Registered (yes or no)
* Insurance Purchased (yes or no)
* Money Collection Started (yes or no)

Group Itinerary Table (Create a master list of groups traveling during this calendar year and sorted by dates of travel. Create a grid showing a list of school name and group with the calendar dates across the top. )

* School Name
* Group Name
* Number of Days (end date – start date)
* Activity for each day

Bus Supplier Table

* Company Name
* Company Address
* Company Website
* Contact Name
* Contact Phone Number
* Contact Email
* Contract (upload file)
* Number of Buses Available
* Total Buses Used per Group

Lunch Table

* School Name
* Group Name
* Total of Each Meal Type from Roster Table
* Date Needed
* Time Needed

Roster Table

* School Name
* School Group
* Traveler Type (Student, Chaperone, Director)
* First Name
* Last Name
* Gender (Male, Female)
* Date of Birth
* Address
* City
* State
* Zip
* Parent Email
* Parent Phone
* Magic Band Color (Pink, Blue, Black, Purple, White)
* T Shirt Size (Small, Medium, Large, XX Large, XXX Large)
* Meal (GMR Sub, Turkey Sub, Italian Sub, Veggie Sub, Salad)
* Insurance (Yes, No, CFAR)
* Room Occupancy (Singe, Double, Triple, Quad)
* Requested Roommate (link to another traveler name)
* Notes

Waiting List Table

* Traveler Type (Student, Chaperone, Director)
* First Name
* Last Name
* Gender (Male, Female)
* Date of Birth
* Address
* City
* State
* Zip
* Parent Email
* Parent Phone

Drop Offs Table (for students that drop off the trip; grouped by school name and group name)

* School Name
* Group Name
* Traveler Type (Student, Chaperone, Director)
* First Name
* Last Name

Rooming List Table

* Room Number
* Room Type (Students, Chaperone, Director, Admin, Travel Agent, Bus Driver)
* Room Occupancy (Singe, Double, Triple, Quad)
* Room Gender (Male, Female)
* Occupant Names (number of occupants determined by room occupancy)

Chaperone Groups Table

* Chaperone Name
* Chaperone Room Number
* Group Size (1,2,34,5,6,7,8,9,10)
* Student Names (number of students determined by Group Size)
* Student Room Number

My Disney Experience Table

* Traveler Name
* Login
* Password
* Avatar (Mickey, Minney, Goofy, Pluto)
* Linked (yes or no)